

SEPTEMBER 2019 MINUTES

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
September 20, 2019

Board members present David Winkowski, Dan Sexton, Mary West, Della Purdin, and Betty Churchman.

Also present: The Reverend Annie Foerster.

David called the meeting to order at 1:01 pm and the chalice lit.

The agenda was updated.

Mary volunteered to act as Process Observer and Della volunteered to be Timekeeper.

Mary said a quorum was present and read the Board of Trustee Covenant.

All present checked in.

Mary led the group in a guided meditation for the spiritual practice.

The minutes from August were accepted.

Annie covered her Minister's Report.

Dan presented the Finance Report.

The previous month's action items were updated.

All present took a short break.

David research alcohol on church property policies and presented a report.

The social group which meets in the meditation garden is rumored to have alcohol when they meet. Reverend Annie will meet with the group concerning appropriateness of alcohol at church and the remembrance garden.

David presented a job description for Stewardship. He will add the fiscal responsibilities to it and present the updated version to the Board for comments.

The Board will hold an executive session to discuss how best to handle policies that are not always common knowledge to church members.

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David Binde has volunteered to become the Potluck coordinator.

A recent rental had her event disrupted by several church members who walked through her party. Reverent Annie will address this personally and with something in the next Courier.

Julia Sexton has volunteered to take on Adult RE utilizing the Soul Matters curriculum.

David and Betty will research the best way to execute a fire drill soon.

Della will discuss NTUUC's gift acceptance policies and guidelines at the next meeting.

NTUUC will begin asking churches about their goals prior to grant disbursement to ensure the church has a strategy in place.

The chalice was extinguished and meeting concluded at 3:39.

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Updated Action Item list:

Topic	Who	What	Due Date
Church chore sign-up sheet	Della	Compile a list of different chores to display on a sign-up sheet	Ongoing
Building	Dan	Replace/repair doors	Ongoing
Building	Dan	Roof repair	Ongoing
Building	David	Accessible front doors – cost and funding	October meeting
Green Sanctuary	Annie	Continue looking for a chair	October meeting
Green Sanctuary	Annie	Talk to Karl – call meeting to vote for a chair	October meeting
Keyholder training	David	Have a training at September potluck so all know how to open and close building	October potluck
New group	Reverend Annie	Meet with Joel Bailey to discuss the need to complete the group application	October meeting
Church policies	David	Look at the written policies and the electronic policies to determine best way to combine	Ongoing
Tree Removal	Dan	Get more quotes to remove pine tree	October meeting
Spiritual Practice	Della	Volunteers to lead in October meeting	October meeting
Child Care	Mary	Research alternative	October meeting
TABC	Betty and David	Become certified and research liability of wine in baskets	October meeting
Alcohol Policy	All	Make notes on David's report	October meeting
Stewardship committee	All	David will update description and all are to comment	October meeting
Delicate policies	All	Meet in executive session to discuss how to handle	ASAP
Potluck Coordinator	David	Talk to David Binde about becoming potluck coordinator	October meeting
Rental Disruptions	Rev Annie	Will speak with members and also put something in <i>The Courier</i> requesting members respect renters' use of spaces	October meeting
Fire Drill	Betty	Will contact local fire department for policies and recommendations for our fire drill	October meeting
Fire Drill	David	Will download the Safe Congregations guidelines to determine where we need work	October meeting

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