

First Jefferson Unitarian Universalist Church  
1959 Sandy Lane  
Fort Worth, TX 76112

Board of Trustees - Regular meeting  
July 16, 2017

### Minutes

Board members present: Michael Zepeda, Irene Forrester, Mary West, Charlotte Bailey, Bill Maginnis, Mathieu Thiem.

Invited guests present: Jude Olson, Shelia Hudnall, Rosalind Dugan, Betty Churchman.

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:06 pm by Michael Zepeda.

Mary West stated that a quorum was present.

Irene Forrester was appointed Process Observer and Charlotte Bailey appointed timekeeper.

A brief check-in occurred.

Jude Olson provided the group with a handout from the Leadership workshop. She will work with the Transition group and Welcome Committee to make the church more welcoming.

Shelia told the group that CUUPs is planning the baking for their Llamas ritual August 5<sup>th</sup>. They are concerned the ovens are not working in the kitchen. The goods baked are then sold and are a fundraiser. Mathieu will work on the ovens.

The Board reviewed and accepted the June minutes with one correction.

Next month's Board meeting is moved to the second Sunday – August 13<sup>th</sup> at 2 pm.

The Finance Report was presented. Reverend Innis will ask the Finance Committee what the exact figure for the budget shortfall is.

A review of last month's action items – Mathieu will look at the ovens this week. Potential members for LDC identified and Michael will make those contacts this week. The air conditioner in the High School room needs to have more estimates and Bill will make those calls. Charlotte will see if she has the schematics on the air conditioning. Sue Lowry is the chair for the Service Auction. The Policy and Procedures committee has not met. Michael completed his letter for CUUPs.

The Huudle group asked Abounding Prosperity to be the recipient for the first quarter Share the Plate. Motion was made, seconded, and passed.

EC Stanton school opens August 21<sup>st</sup>. The hours are Monday through Friday, 8:00 am to 4:00 pm. They have 15 children enrolled.

The name change has a fall kickoff and spring completion timeframe.

The donated items will find a home through the DRC. Sue Lowry will coordinate pick up.

The Board voted to ask Endowment Committee for \$3000 to fund a termite exterminator.

Betty Churchman will serve on the Board at the end of the current term.

The Board voted to establish a new guideline where receipts for reimbursement be submitted within three months of being incurred. If not submitted by three months, the reimbursement is forfeited. The motion was seconded and passed.

Action items from July meeting :

Topic	Who	What	Due Date
Oven	Mathieu	Research cost for new over or repair old one	August 5
Air Conditioner	Bill	Get more estimates	August meeting
Termite Exterminator	Bill	Get estimates	August meeting
Policy and Procedures	Mathieu, Charlotte, Michael	Form committee to work on this	July Meeting