

First Jefferson Unitarian Universalist Church  
1959 Sandy Lane  
Fort Worth, TX 76112

Board of Trustees - Regular meeting  
March 19, 2017

Minutes

Board members present: Michael Zepeda, Irene Forrester, Mary West, Charlotte Bailey, Bill Maginnis, as well as Reverend Jennifer Innis, ex-officio member.

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:16 p.m. by Michael Zepeda.

Mary West stated that a quorum was present.

Michael read the covenant aloud.

Bill Maginnis was appointed Process Observer and Charlotte Bailey appointed timekeeper.

A brief check-in occurred.

The Board reviewed the February minutes. Corrected: those in attendance, Michael's action item with Leadership Development Council, and wording on CUUPS blessing of church. Minutes accepted as amended

The Finance Report was accepted.

The Board took a short break.

Michael stated Dan Levine declined the Member at Large position. All Board members are to be prepared to discuss more candidates at next meeting.

David Binde is assisting with this year's canvass. Budget Drive runs from April 2<sup>nd</sup> until April 23<sup>rd</sup>.

Bill lead a discussion on church attendance. Further discussion is tabled until the next meeting. Bill will get attendance numbers from Karl before the next Board meeting.

Irene lead a discussion on catering. We have a rental interested; however, the two ovens are not working properly. The top oven can be easily repaired but the bottom oven needs professional repair. Whether it's more cost-effective to repair or replace will be studied.

The Congregational Meeting is May 21<sup>st</sup>. Next regular Board meeting moved to Saturday, April 8<sup>th</sup> due to conflicts. The May Board meeting is the 7<sup>th</sup>. The Pre-Congregational Meeting is May 13<sup>th</sup>.

Reverend Innis stated Jean Bruttell is working on improvements to the church prior to the Standing on the Side of Leadership conference in June. The carpet in Coleman Hall has been mentioned in the past as needing to be replaced. Jean will contact Mathieu Thiem for ideas on the flooring.

The meeting ended at 3:37 pm.

Action items from March meeting :

Topic	Who	What	Due Date
Kitchen Committee	Michael	Meet with Mathieu for update on Kitchen Committee	April meeting
Member at Large	Board	Come up with a list of candidates	April meeting
Attendance Number	Bill	Get recent attendance figures from Karl	April meeting
Coleman carpet	Jean Bruttell	Talk to Mathieu for ideas on flooring in Coleman	April meeting
Sanctuary	Michael	Talk to Mark Anderson at First UU Austin	March meeting
Sanctuary	Charlotte	Check on zoning issue for someone to stay at the church long term	March meeting
Sanctuary	Michael	Talk to Emily Wood (NTUUC) for assistance	March meeting