

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
July 17, 2016

Minutes

Board members present: Tasha Morris, Irene Forrester, Mary West, Charlotte Bailey, Bill Maginnis, as well as Michael Zepeda, ex-officio member.

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:33 p.m. by Tasha Morris.

Mary West stated that a quorum was present.

The agenda was updated.

Appointed Michael Zepeda as process observer and Roy Brake as timekeeper for this meeting.

A brief check-in occurred.

Open Forum for Visitors:

Christina Luquis updated the Board on status of Pride Parade. The parade is October 1, 2016. Christina informed the Board money is needed for supplies. Roy stated there are angels who may cover some of the costs. Parade committee will see what supplies are available and then have a better idea of money needed.

Thea Chambers is requesting the Good Egg award be reinstated. There will be no cost to the church. She requests Board to consider this so that an award can be given out the beginning of November.

Mathieu Thiem would like for the church to have a Kitchen Committee so that the duties of the kitchen do not fall on just a few volunteers. He said he would chair the committee.

End of Open Forum.

The Board reviewed and accepted the June meeting minutes with an update on attendees.

Action Items from the previous meeting were reviewed: Irene, Tasha, and Charlotte are working on the signage for the restrooms.

Bill will talk to Captain Mark Maginnis of Arlington Fire Department for suggestions on fire evacuation plans for the church established routes are temporarily blocked due to construction.

Spiritual Gratitude – A motion was made, and seconded, to have just one recipient this month.

The Board took a break.

Mary requested the Child and Youth Protection Policy be addressed. There is a working copy and can it be approved? Tasha will get a paper copy to the Board for the next meeting and we will vote on it.

Irene stated an inspection for the kitchen will happen this week. It is for a potential tenant.

Irene led the group in a discussion on apathy. She sent emails and no responses were received. She request responses even if the response is there is nothing to add.

Tasha would like to revisit Volunteer Appreciation at church. We currently have the Thomas Jefferson Award and are revisiting the Good Egg Award. RE has Teacher Appreciation. Bill moved that the Good Egg Award be given out at potluck. Charlotte amended the motion that it happen quarterly at potluck. The motion was seconded and carried. The Board is to think about how to structure this and revisit at the Planning Session or at the August meeting.

Bill is still working on the firearm signage issue.

The chalice was extinguished and provided closing words said.

Meeting adjourned at 3:39 pm.

Agenda as created at Board meeting

Call to Order
Certification of quorum
Chalice lighting
Review of covenant
Agenda Review and Update
Appoint process observer & timekeeper
Check in
Open Forum for Visitors
Acceptance of Minutes
Review of last month's action items
Spiritual Practice -- Gratitude
Child and Youth Protection Policy
Inspection
Apathy
Volunteer Appreciation
Board process / Review action items
Process Observer Comments
Closing words & extinguishing the chalice
Adjourn

Action items from June meeting :

Topic	Who	What	Due Date
Signage for Restrooms	Irene	Order new signs for restrooms	July Meeting

Outstanding items from previous meetings:

	Topic	Who	What	Due Date
August	Safety	Roy	Contact Fire Department re: fire evacuation	Reassigned to Tasha
	Strat Plan	Jean	Convene Staffing taskforce, develop steps for strategic plan; research what healthy staffing levels look like	On hold
June	Finance	Tasha	Talk to Connie about Endowment Fund loan not showing bequest used for roof	Open
March	Safety	Irene, Roy, Rev. Jenn	discuss fire drill with RE council, Rev. Jenn & Roy to attend that meeting	On hold pending policy taskforce
	Safety	Tasha, Michael, Jean, Rev. Jenn	Draft safety plan to bring back to the board	In process – policy taskforce